



Lytham Town Council
c/o Lytham Institute
27 Clifton Street, Lytham, Lancashire. FY8 5EP
Email: Clerk@lythamtowncouncil.gov.uk
Web: www.lythamtowncouncil.gov.uk
Chair Cllr Suzanne Bramall
Clerk: Mr Luke Russell

Lytham Town Council - Council Meeting

To: All members of Lytham Town Council.

You are hereby summoned to attend the Council Meeting of the Town Council to be held on **Wednesday 10th June 2026** at **6.30pm** at the Lytham Institute, 27 Clifton Street, Lytham, Lancashire, FY8 5EP.

C. Russell
C-RFO

Mr Luke Russell MA
Clerk & Responsible Financial Officer
Thursday 4th June 2026

Agenda - Wednesday 10th June 2026

Note regarding Agenda Item - Feedback from the Annual Town Meeting (27/05/2026)

Each of the issues identified at the Annual Town Meeting will be tracked using an ATMx reference code for inclusion into a Decisions / Actions / Update log for feeding back to the community in 2027.

No.	Agenda Item	Decision?	Lead
PROCEDURAL MATTERS			
1.	Welcome, introduction, Audio Recording notice and Health & Safety. The Clerk will then confirm Member attendance and provide apologies for absence where they have been received.		CRFO & Chair
2.	Declarations of Interest and Dispensations a) Councillors to declare any interests in agenda items. b) Consideration of requests for dispensations.		Cllrs
3.	Approval of Minutes To consider and resolve the approval of the minutes as a true and accurate record for: a) Annual Council Meeting held on Wednesday 6 th May 2026	Decision Item	Cllrs
4.	Brief agenda overview by Chair 2-3 minutes signposting the major items		Chair
5.	Public Participation (Open Forum) (Max 15 minutes, 3 minutes per speaker) • Members of the public may raise items with the Council in respect the business on the agenda. The Chair may limit a member of the public to 3 minutes of speaking to ensure the smooth running of the meeting. Overall, the section will typically be limited to 15 minutes although the Chair, may at their discretion, extend this.		Public
6.	Matters Arising / Action Points from Previous Meeting Items carried forward to the substantive agenda are noted below for reference only – discussion will take place under the relevant item. <ul style="list-style-type: none"> • Review of Council Structure, Committees and Working Groups – see Item 9 • Development Monies held by Fylde – see Item 8 • Acceptable Standards of Behaviour and Communication – see Item 10 • Community Engagement Strategy – see Item 12 <ul style="list-style-type: none"> • Permission granted by LCC Highways with regards to hanging of bunting to support Club Day 		See relevant item Clerk

COMMITTEE REPORTS

6.	<p>Community Grants, Honours & Awards (CGHA) Committee Community Grant Scheme Applications – To receive the Committee's recommendations in respect of the application considered:</p> <ul style="list-style-type: none"> i. Application [LTC-G-(2025_26)-002] – Committee recommendation: 	Decision Item	Cllrs
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PRIORITY COMMUNITY ISSUES FOR CONSIDERATION - ANNUAL TOWN MEETING 27/05/2026

7.	<p>To receive and consider the priority community items arising from the Annual Town Meeting held on 27 May 2026, and to resolve any immediate actions or assignments as appropriate.</p> <ul style="list-style-type: none"> a) [ATM1] Lytham Festival - options for any improved Dividend for the community of Lytham. Also considering the impact upon residents of all events. b) [ATM1a] Mobile telephone coverage for all residents in Lytham, both throughout the year and during major events. c) [ATM2] Lytham Green - pursuing the opportunities for it to be placed into Charitable Trust status d) [ATM3] Cleanliness of the Town Centre e) [ATM4] Disability Access on pavements and pedestrian areas, including drop-curbs & impact of maturing trees on Clifton Street pavements f) [ATM5] Regeneration Money held by Fylde Council for improvements to Lytham - Cross reference Agenda Item 8 g) [ATM6] The Signage on the promenade relating to the Coastal lands into the Ribble Estuary h) [ATM7] Supporting Youngsters in the community i) [ATM8] Reviewing the Council's A-Board guidance policy in reflection of the use of advertising boards for Charitable purposes. j) [ATM9] Helping Volunteer groups and organisations better connect for the benefit of the community. 		Cllrs
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FINANCE, GOVERNANCE & AUDIT

<p>8.</p>	<p>Development Monies for Lytham Held by Fylde Borough Council</p> <p>To receive and consider updates from Cllrs Farrington and Bamforth about enquiries undertaken by themselves since the last meeting with Fylde Councillors and Officers.</p> <p>To discuss this feedback in relation to priority comments raised at Annual Town Meeting item [ATM5]</p>		<p>KF & MB</p>
<p>9.</p>	<p>Review of Council Structure, Committees and Working Groups including Appointment of Committee Members</p> <p>To consider and resolve the nature of</p> <ul style="list-style-type: none"> a) Committees b) Working Groups c) Membership of each d) Terms of Reference for each <p>This is also in light of developmental feedback provided from the Internal Audit</p>	<p>Decision items</p>	<p>Cllrs</p>
<p>10.</p>	<p>Acceptable Standards of Behaviour and Communication Policy</p> <ul style="list-style-type: none"> a) To receive updates and then consider and resolve the approval of policy b) To discuss and consider allegations made publicly by Members regarding other Members in regards to any breach of the Code of Conduct and to resolve what action(s) that the Council wishes to take <p>Clerk Note: It is not for Lytham Town Council to make any determination on whether the Code of Conduct has been breached. That authority rests with the Monitoring Officer for Fylde Council following an independent assessment of all facts.</p> <p>Members are advised that they are empowered to report concerns themselves directly to the Monitoring Officer</p>	<p>Decision Item</p>	<p>Cllrs</p> <p>SN</p>
<p>11.</p>	<p>Grant Proposal</p> <p>To receive and consider the following proposal: LTC to apply for a grant (up to £5000 available to groups and Parish/Town Councils) from the Lancashire Police and Crime Commissioner to support an LTC initiative to gather evidence as to anti-social behaviour, crime, violence and</p>		<p>SN</p> <p>Cllrs</p>

	abuse of women and the protection of young people in the Lytham town centre and flowing from the night time economy. (NB closing date 17/6/26)		
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COMMUNITY ENGAGEMENT

12.	Community Engagement Strategy To discuss and consider the opportunities around improvement the Council's connections with the community through a more effective Communications / Community Engagement Strategy		Chair
13.	Christmas Lighting developments To receive update regarding developments in relation to Christmas Lights for Lytham		BB
14.	Blue Plaque Scheme proposed by Lytham St Annes Civic Society To receive, discuss and consider the proposal received from the LSA Civic Society for c. £1,500 funding per year to purchase 2 x Blue Plaques for placement in Lytham		Cllrs

ENVIRONMENT

15.	Clifton Street lamp columns - Banners and Planters To receive verbal update about the placement of banners and planter inner liners on the new lighting columns on Clifton Street.		CP
16.	Public Rights of Way To receive a verbal update briefing from the Clerk about actions undertaken by other Lancashire Councils with regards to public rights of way in their Parishes / Towns and to discuss and consider any action(s) which Council would wish to undertake.		Clerk / Cllrs

PLANNING & LICENSING

17.	To receive, discuss and consider the following proposals: a) Construct and implement a strategy for the actioning of compliance with Enforcement Orders in respect of illegal developments in the Conservation Area. b) Construct and implement a strategy to enforce the Licensing Objectives (public nuisance, anti-social behaviour and crime) in respect of licensed premises in the Conservation Area. c) Construct and implement a strategy to monitor and regulate the issue of and extent of Pavement Licences in the Conservation Area	Clerk's Guidance Note prepared and submitted to Councillors in advance of the meeting.	SN Cllrs
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	d) To form and agree a definitive view on what constitutes " a Highway " in the context of the Lytham Conservation Area		
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CORRESPONDENCE

18.	Correspondence To note significant correspondence received since the last meeting and to determine any action required.		
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FORWARD PLANNING

19.	Items for Next Agenda Councillors to request topics for inclusion in the next Full Council Meeting agenda - 29 th July 2026		
20.	Date, Time & Location of Next Meeting Annual Council Meeting: Wednesday 29 th July 2026 6:30pm Lytham Institute, 27 Clifton Street, Lytham, Lancashire, FY8 5EP		

Signed:



C - RFO

Mr Luke Russell MA, Clerk & Responsible Financial Officer

Date: 4th June 2026

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